



Call for Presenters

*** 1. Presenter's Information**

Name

Company

Title

Email Address

Phone Number

State/Province

LinkedIn

Twitter

If the session includes more than one speaker, please provide the same information, as above, for each individual. Thank you!

2. Additional Presenters/Panelists (provide contact information):

3. Please select your preferred option below:

- ☐ I/He/She would like to present on my own
- ☐ I/He/She would like to be matched with a co-presenter
- ☐ I/He/She would like to participate in a panel discussion

*** 4. Company Boilerplate (mission statement) – one per presenter, if applicable:**

*** 5. Speaker Bio(s) – one paragraph per presenter:**

*** 6. Speaker is a:**

- ☐ Member of DirectEmployers
- ☐ DirectEmployers Partner (contract with Shannon Offord)
- ☐ Employer, but Non-Member
- ☐ Service Provider / Vendor
- ☐ Other (please specify) / List category for additional speakers here



*** 7. Previous Speaking Experience (for each proposed speaker):**

*** 8. Please choose which word best describes your topic:**

- ☐ Compliance
- ☐ Recruitment
- ☐ Diversity, Equity & Inclusion
- ☐ Veteran

*** 9. Proposed Session Title:**

*** 10. Proposed Session Description:**

*** 11. Please list 3–4 learning objectives for your session:**

- 1.
- 2.
- 3.
- 4.

*** 12. Is the presentation currently available for HRCI or SHRM Credit?**

- ☐ Yes
- ☐ No

*** 13. Is there a charge for speaking engagements?**

- ☐ Yes
- ☐ No (skip question 14)

*** 14. Please provide a quote.**

Note: our goal is to keep costs to a minimum as we are a non-profit association. There will be a limit to how much we can spend, if any.

*** 15. Are you submitting this proposal on your own behalf?**

- ☐ Yes
- ☐ No, I am submitting this proposed session on behalf of my colleague

If no, please leave your contact information: